



MILITARY LANDS & CANTONMENTS DEPARTMENT/
WALTON CANTT BOARD

APPLICATION FORM

1. Name of Post (applied for):

2. Name of Candidate:

Recent
Passport Size
Photograph

3. Fathers/Husband Name: _____

4. Date of Birth: _____ In Words _____

5. Gender: Male / Female

6. Domicile: (District) _____ (Province) _____

7. CNIC No: _____

8. Contact No (at Least Two Cell Nos): _____
Email _____

9. Religion: _____ Nationality _____

10. Educational Qualifications:

S.No.	Degree/Examination	Year of Passing	University/Board	Grade/Division	Specialization (if any)
1.					
2.					
3.					

11. Professional Qualifications (Certifications):

S.No.	Degree/Examination	Year of Passing	University/Board	Class/Division	Specialization (if any)
1.					
2.					
3.					

12. Experience:

S.No.	Name of Institution	Designation	Duration	Regular/Temporary
1.				
2.				
3.				

13. Address:

a. Present Postal Address:

b. Permanent Residential Address:

Name of Candidate: _____

Signature: _____ Date: _____

EXPERIENCE CERTIFICATE

(To be typed/written on the letter head of the Ministry / Division / Department / Firm)

Certified that Mr./Miss/Mrs has been/is employed in this Ministry/Division /Department / Firm/Organization as from.....to(dates) whole time/part time/honorary basis/contract basis/daily wages. The work of Mr./Miss/Mrs.....while employed in this Ministry/Division/Department/Firm/Organization was/is satisfactory. The duties/job specifications are/were as follows: -

- (1)
- (2)
- (3)
- (4)
- (5)

Date of Issue.....

Signature.....

Name of Issuing Authority.....

FOR PRIVATE ORGANIZATION

CNIC No. (Issuing Authority

Name:

Address:

.....

Phone No.

Designation.....

BPS (or Equivalent)

Office Stamp/Seal

Phone No.

Note:

- (i) Experience certificate must be issued under the signature of a competent officer in this behalf.
- (ii) In case of a candidate who served/is serving in a private Firm/Organization, experience certificate must be issued under the signature of Chief Executive Officer (CEO)/ Director (Admn/HR)/ Manager (HR) of Private Firm/Organization with his CNIC No., Address and Phone Nos.
- (iii) Experience certificate must be issued on the official letter pad with reference/file No. and date of issue and it should be duly stamped with full address. Telephone No. should also be indicated, failing which the experience certificate will not be acceptable.
- (iv) In case of more than one employer each experience certificate must be on the pattern as given above to derive the authentication/period of relevancy/irrelevancy of the job.
- (v) Experience Certificate only of firms/ companies/ institutions/ organizations/ banks/ NGOs etc., well known nationally or internationally, have appropriately been registered/ incorporated with concerned government department/ institution for doing business, maintain office(s) and have proper registration number/ reference number, where applicable, is acceptable.